

# BBAC ART CAMPS & WORKSHOPS 2023

General Information for All Summer Camps & Workshops

**P/K - Grade 12**

## CAMP FORMS

**Download forms @ [www.BBArtCenter.org](http://www.BBArtCenter.org)**  
**FORMS MUST BE COMPLETED BEFORE YOUR CHILD CAN ATTEND CAMP – SEE BELOW**

All forms **must** be received at least **TWO WEEKS PRIOR TO THE FIRST DAY OF CAMP** by postal mail or email for grades (P/K-12)

**EMAIL:** [Camp@BBArtCenter.org](mailto:Camp@BBArtCenter.org)

**U.S. MAIL:** Att: Art Camp, Birmingham Bloomfield Art Center  
1516 South Cranbrook Road, Birmingham, MI 48009

**REQUIRED FORM FOR ALL CAMPERS:**  
**Art Camp Emergency Form: P/K-Grades 12**

**REQUIRED CAMP FORM FOR MEDICATIONS**  
**Authorization to Administer Medication Form: P/K-Grades 12**  
This is a required form for any camper taking medications during camp hours and must be received with your other camp forms at least two weeks prior to the first day. This form should also be completed for campers with inhalers and EpiPens.

Make arrangements to drop off medications before the first day (contact: [camp@bbartcenter.org](mailto:camp@bbartcenter.org)).

**REQUIRED CAMP FORM FOR THE METALS STUDIO**  
**Metals Studio: Equipment Permission Form: Grades 6-12**  
This is a required form for all students enrolled in the Jewelry/Metals Camp and Middle School Art Camps.

## SPECIAL REQUESTS

If you have a special request for your child, which may include class placement, medications or other health-related concerns, please attach an additional letter with your camp forms. Special requests must be submitted with camp forms two weeks or more before the first day of camp.

Questions regarding special requests, contact:  
Susan Owens - [Camp@BBArtCenter.org](mailto:Camp@BBArtCenter.org) or call 248.644.0866 x128

## LUNCH & SNACKS

FULL DAY campers should bring a non-refrigerated lunch, two snacks, beverages and water for the entire camp day.

HALF DAY campers should bring a snack and water daily.  
BBAC vending machines are off-limits for all summer campers.

## CAMP ATTIRE

All campers are required to wear closed toe shoes and should dress for a mess. Art smocks are not provided.

**For Middle School Art Camp & All Jewelry/Metals Camps**  
Students are required to wear long pants and closed toe shoes.

Campers should bring safety goggles and snug fitting gloves to wear in the metals studio. Garden gloves or old leather gloves work well.

## 1st day CHECK-IN

All forms must be received before the first day of camp. Campers will be checked in as they arrive in the carpool lane in the south lower lot and escorted to their camp studio.

## CAMP DROP-OFF & PICK-UP

**PRE/K ARTS DISCOVERY CAMPS ONLY**  
Drop-off & pick-up campers in their art camp studio.  
First day check-in for Pre/K campers will be in the Commons Gallery. Please park in the north lot or front entrance only.

**ART CAMPS & WORKSHOPS: GRADES 1 – 12**

**Drop off & pick up campers in the south lower lot.**  
Camp staff will be in the south lower parking lot 10 minutes before the start of camp to greet and escort your child into the building. Pick-up will also be in the south lower parking lot for 15 minutes after the conclusion of camp.

Whether you are dropping off your child late or picking them up early, all campers must be signed in/out by the parent or authorized driver in the Commons Gallery. Please do not drop children off at the door to enter the building unsupervised.

If your child has permission to go home with someone not on your **Emergency Form**, a written note must be provided to camp staff in advance.

## DIRECTIONS FOR CARPOOL LANE

Enter the BBAC from the Cranbrook Road north entrance. Follow camp signs along the sidewalk curb past the BBAC front entrance.

Continue down the hill to the south parking lot. Please stay in the carpool lane and camp staff will be there to greet your camper and if needed, assist them from your car.

All authorized drivers must have a carpool sign displayed on their windshield (passenger side) with their campers' names. Windshield signs will be distributed at the camp check-in on the first day.

**Please do not send your children to camp with cold & flu-like symptoms. Notify the camp office whenever your child will be absent from any of the BBAC summer camp or teen workshop programs.**

[camp@bbartcenter.org](mailto:camp@bbartcenter.org) – 248.644.0866 x128